



hello

In early 2007, the NGO Code of Good Practice Project embarked on a new, implementation phase with the aim of helping you put the Code principles into practice.

Over the past few months, we have developed a number of tools and resources including - a searchable website, a self-assessment tool, translations of the Code document and *Code Links*, our quarterly newsletter - we hope these materials will be useful to help you integrate the Code into your daily work.

We are also excited about launching the new Code logo to support the next phase of the project, you will see it on all our new materials and as an endorsing signatory can request it for your own purposes.

Each quarter *Code Links* will focus on one Code principle and provide tips, new resources and examples of programs by 'Champion' signatories. We hope that *Code Links* will become a tool for you to share your experiences and expertise, and an opportunity for you to contribute to the development of Code materials through our Lend a Hand section.

As a special 'thank you' for participating in this quarter's Lend a Hand, you will receive a pack of our new Code communications materials before they are officially launched!

Keep reading to find out more!

www.hivcode.org

Lend a HAND



By answering just two questions every quarter, you can help inform the Code Project and enable us to better meet your needs.

It can be as quick and easy as a 'yes' or 'no' answer, but feel free to share more detailed information on your experiences with the Code.

QUESTION 1

In your opinion, how many people in your organisation know about the Code of Good Practice?

Is it: 25%; 50%; 75%; 100%

QUESTION 2

Would you like a FREE pack of the new Code communications materials?

ANSWERS

Send your answers and contact details by the 14th December 2007 to melissa.isles@ifrc.org and you will receive a **FREE** pack of Code materials to share with your colleagues in early 2008.

Don't forget

Don't forget to include the following information so we can make sure your Code materials don't get lost in transit!

- Organisation's name • Contact person • Postal address • Country
- Postcode • Contact email address • Organisation's website.

A
united response
to a
global challenge





ENDORSE the Code today!

On December 1, 2007, the Code will be re-opened for new endorsements.

Show your commitment to continuous improvement and accountability by sending us an endorsement letter today!

STEPS for endorsing the code

It doesn't take long to endorse the Code - just follow these 2 easy steps:

1. Write an endorsement letter

Download the letter template from the Code website (www.hivcode.org) or write your own letter that states that your organisation:

- is committed to the principles of the Code
- will apply the Code to your organisation's programmes
- will measure your progress toward the Code's principles annually

2. Email your endorsement letter to info@hivcode.org

Each organisation will be assessed for legitimacy by a panel at the Code Secretariat. We will notify NGOs that are accepted by email and their names will be listed on the Code website.

Congratulations, you're a Code signatory!

As a signatory you are entitled to a number of benefits:

- We will promote your NGO on the website
- You can use the Code logo on your website and publications
- You will have access to Code resources to help you improve the quality of your programs.



Whether you use the Code as a tool for the implementation and evaluation of your programs, to inform your organisational structure, or as a framework for collaborative partnerships, our new tools can help you incorporate the Code into your every day work.

Use our new resources to answer your questions about the Code:

Want to know more about the Code?

Search our website (www.hivcode.org) for information on specific principles, including key resources, links to organisations, case studies and downloadable materials. If you haven't endorsed the Code already, download all the information and an endorsement letter template today!

How can you share the Code with your colleagues?

The new executive summary and flier provide an overview of the Code in a visually dynamic way and can be used to promote the Code's principles within your organisation. They are available in five languages - English, French, Spanish, Russian and Arabic.

How can you get started?

The Code's Self-Assessment Tool can help you take a look at your own programs and services in the context of the Code, and identify areas of strength and weakness in specific areas. The first five modules are;

- mainstreaming HIV
- prevention programming
- voluntary counselling and testing
- addressing stigma and discrimination
- meaningful involvement of people living with HIV

These modules are now available online. We will develop additional modules over the next year, so check www.hivcode.org regularly!

PASS IT ON

Help us to inform others about the Code.

**Forward this newsletter to 5
of your colleagues.**

Keep an eye out

for January's newsletter, which will feature the new self-assessment tool, how to use it and what kind of difference it could make for your organisation. It will also highlight our first Code Champion, Kimirina.

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**Steering Committee**

The new phase of the Code project is being guided by six international organisations including:

- CARE International
- Global Network of People Living with HIV/AIDS
- International Council of AIDS Service Organisations
- International Federation of Red Cross and Red Crescent Societies (host organisation)
- International HIV/AIDS Alliance
- International Planned Parenthood Federation

**feed
BACK**

Every newsletter will feature a Champion, so write to us about how the Code has inspired your organisation, how you have used it in your work, and offer your expertise to other NGOs.

Supporting your efforts is our priority, so send your stories, photos, ideas and feedback to info@hivcode.org we look forward to hearing from you.

CODE refresher

The Code of Good Practice for NGOs Responding to HIV/AIDS was developed by non-governmental organisations (NGOs), for NGOs, drawing on the knowledge and experience gained since the response to HIV began.

The Code sets out the key principles, practice and evidence base required for successful responses to HIV with the aim of:

- assisting NGOs to improve the quality and cohesiveness of our work and our accountability to partners and beneficiary communities
- fostering greater collaboration between the variety of NGOs now actively engaged in responding to the AIDS pandemic

- renewing the 'voices' of NGOs responding to HIV by enabling us to commit to a shared vision of good practice in programming and advocacy

The Code was launched in 2004 with 160 NGO signatories that publicly committed to working toward good practice principles including:

- We foster active and meaningful involvement of PLHIV and affected communities in our work.
- We protect and promote human rights work in our response.
- We address the causes of vulnerability to HIV infection and the impacts of HIV.

- Our programmes are informed by evidence in order to respond to the needs of those most vulnerable to HIV.



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